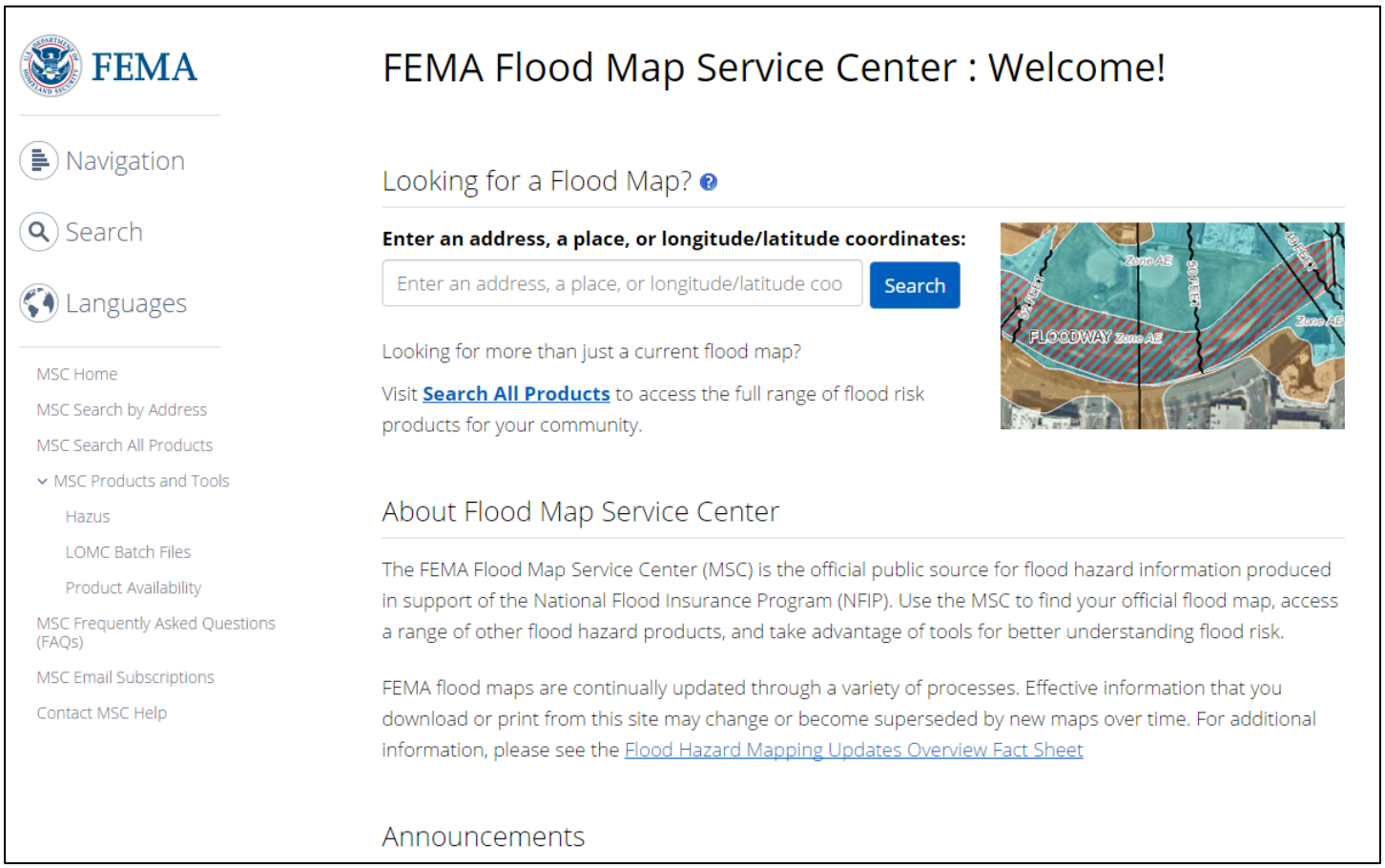
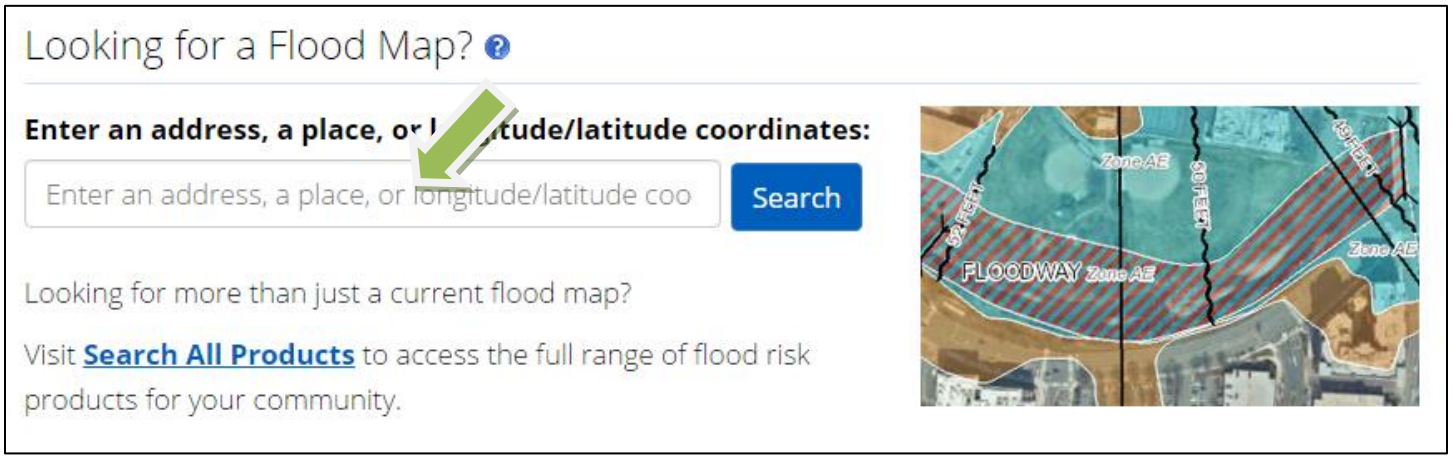
How to Create a FIRMette Map

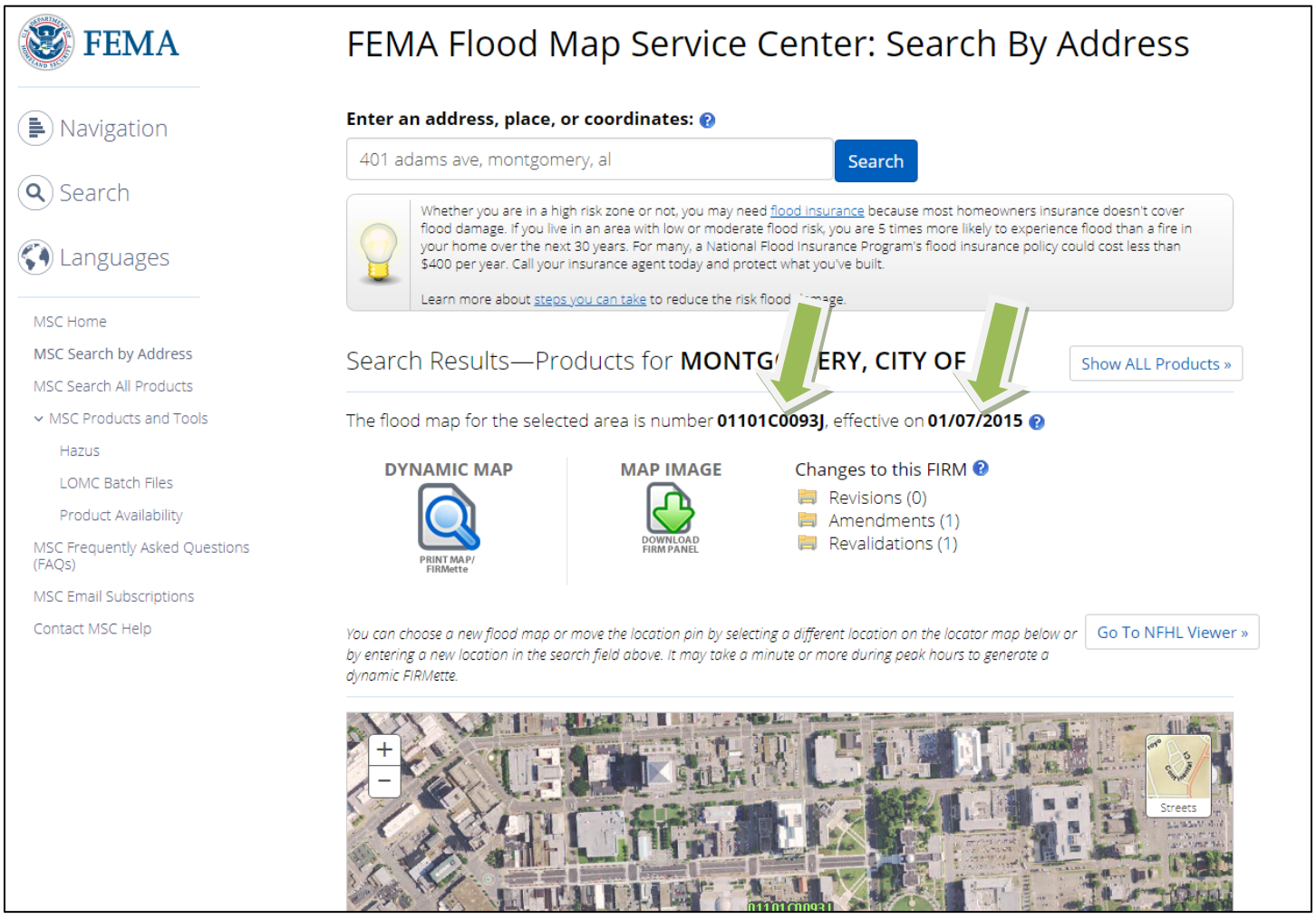
1. Go to https://msc.fema.gov/portal. It should look like the picture below.



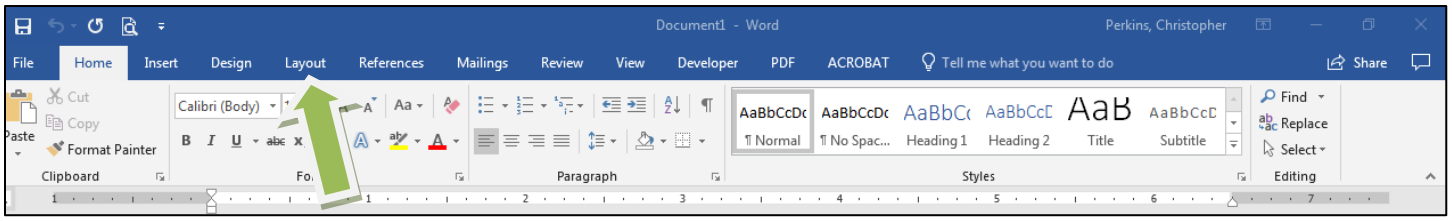
2. Enter an address associated with your project so that you may more easily locate your project area.

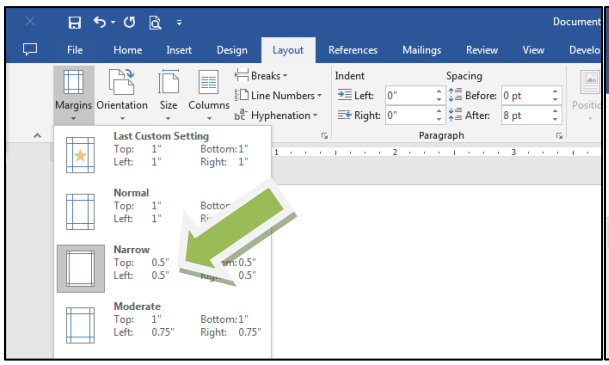


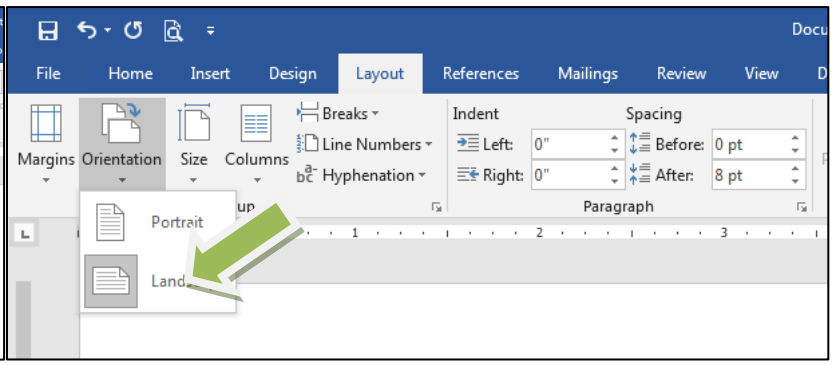
This should be the result. You will find the panel number and its effective date just below the “Search Results”.



3. Open a blank Word document and set the layout to “Landscape” and the margins to “Narrow” for the best results.

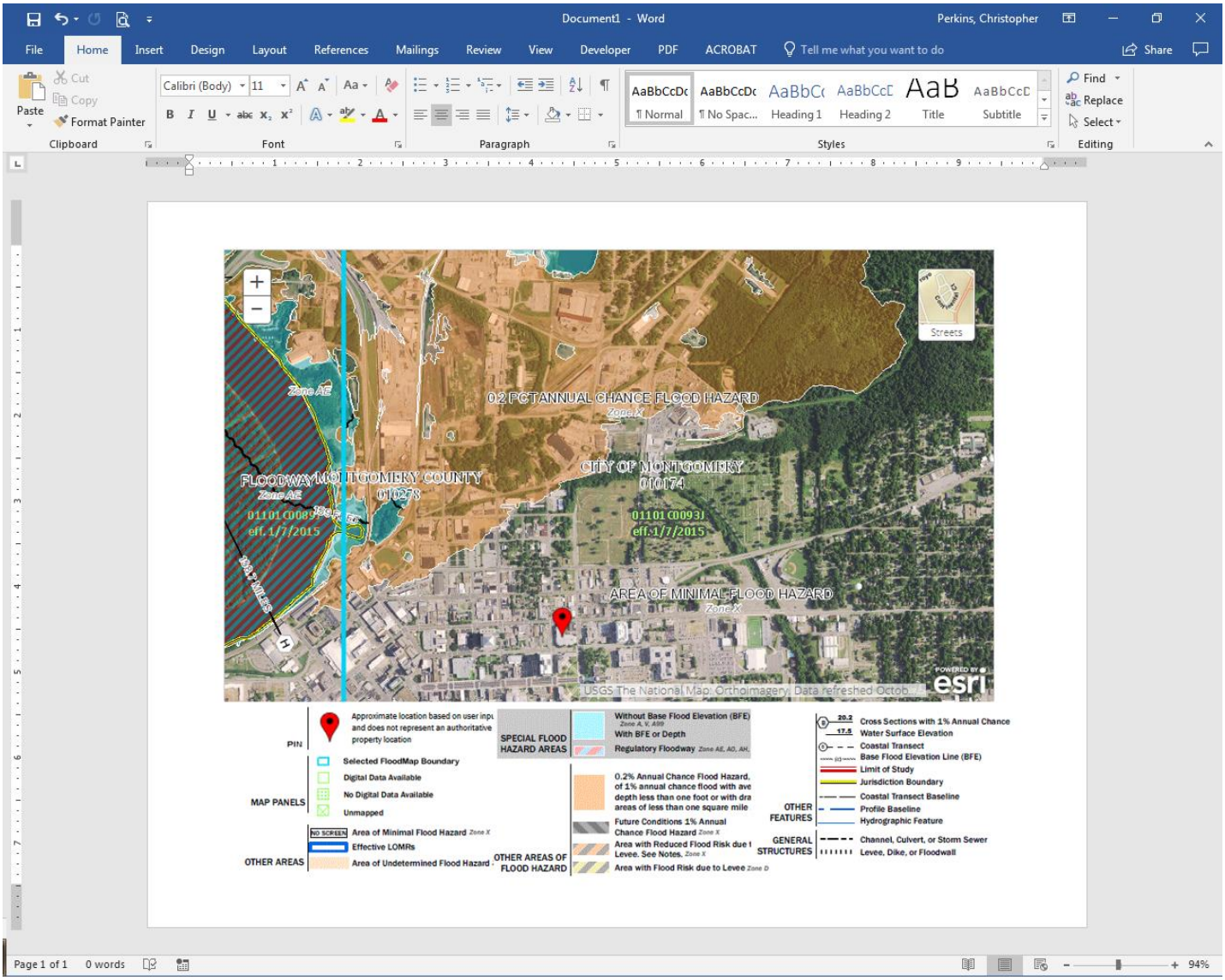




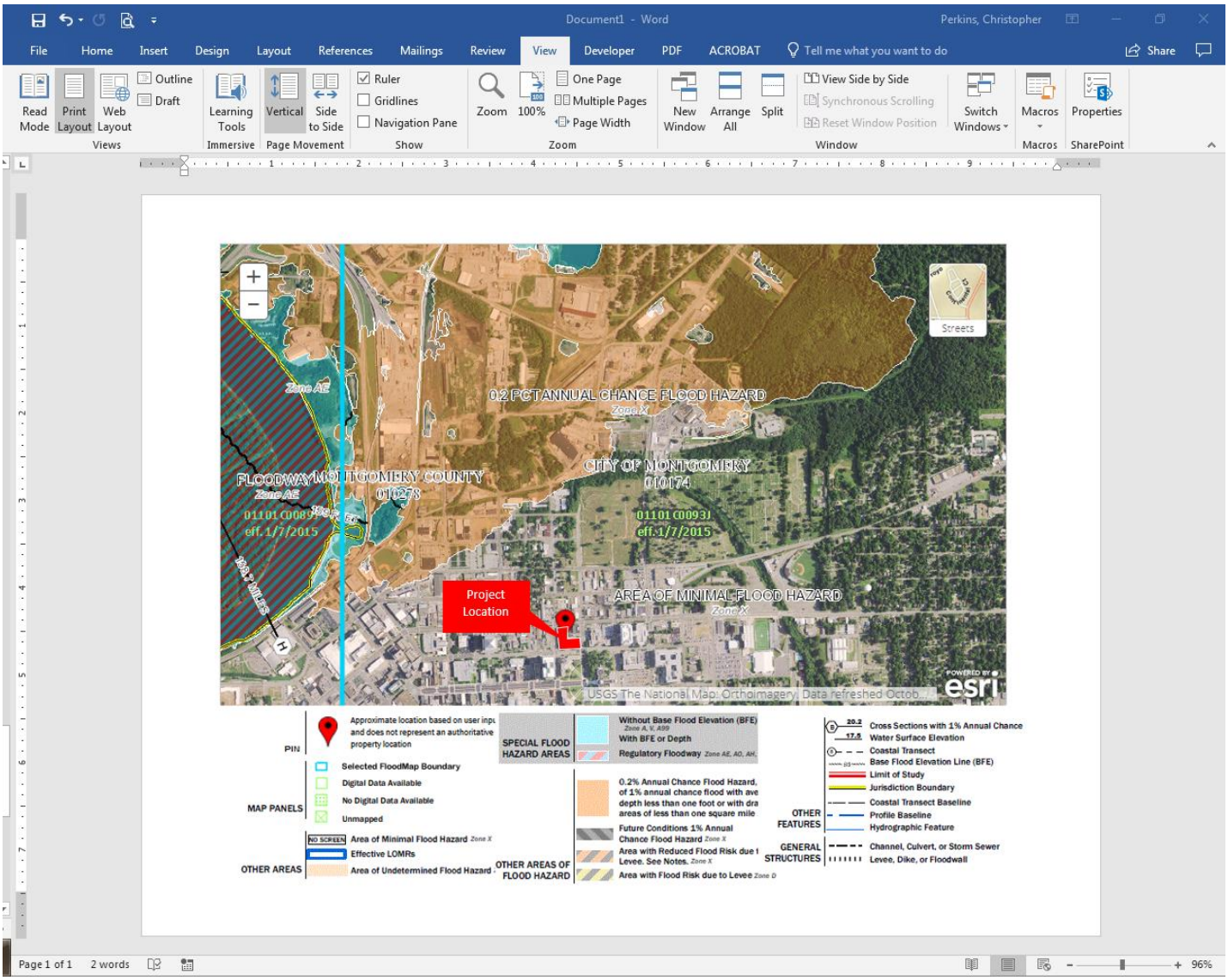


4. On the FEMA website, manipulate the image until your project site is identifiable on the map. Now "Cut" the map and legend out and "Paste" it into the Word document. If the version of Windows that you are using has the "Snipping Tool"

, you can use it here. Otherwise, you can use the "Print Screen" key on your keyboard.



5. Outline/highlight and label the project area so that you can verify that it is not located in a flood zone.



6. Save your file, print it out in color and add it to your ERR.